



## CALL FOR APPLICATIONS FOR UR UNDERGRADUATE ACADEMIC PROGRAMMES, ACADEMIC YEAR 2021-2022

The University of Rwanda (UR) informs prospective applicants that the online application system for receiving applications for Undergraduate Academic Programmes to be offered in all Colleges during the Academic Year 2021-2022 is open from 31<sup>st</sup> January 2022 to 28<sup>th</sup> February 2022.

Applicants are requested to take note of the following important information:

### I. College Locations during 2021-2022

1. College of Arts and Social Sciences (CASS) is based at Huye Campus;
2. College of Agriculture, Animal Sciences and Veterinary Medicine (CAVM) is based at Busogo Campus, but also with academic programmes taught at Huye and Nyagatare Campuses.
3. College of Business and Economics (CBE), is based at Huye Campus, but also with academic programmes taught at Gikondo, Nyagatare and Rusizi Campuses;
4. College of Education (CE), is based at Rukara Campus, but also with academic programmes taught at Nyagatare Campus;
5. College of Medicine and Health Sciences (CMHS), is based at Remera Campus, but also with academic programmes taught at Huye and Rwamagana Campuses;
6. College of Science and Technology (CST) is based at Nyarugenge Campus, but also with academic programmes taught at Huye Campus.

### II. Minimum Entry requirements specific to each Academic Programme

The minimum entry requirements specific to each academic programme offered by the UR in all Colleges and Campuses are published on the UR website ([www.ur.ac.rw](http://www.ur.ac.rw) : under announcement portal).

### III. Application Process

Applications are submitted online through the following steps;

- Go to UR website ([www.ur.ac.rw](http://www.ur.ac.rw)) and click on “Admissions” section at the main menu bar;
- Click on “Student Portal”;
- Login to “New Application” on the left side of the page to create the student account;
- Complete your personal information & generate a **reference number** and a pin. *Please record your reference number and pin before taking any further steps;*
- After generating your reference number, pay a non-refundable fee of RWF 5,000 (for Rwandan and EAC citizens) and RWF 6,000 for international applicants, to UR Bank **account number 00094-0637830-21/Rwf opened at Bank of Kigali (BK)**;
- Payment can either be done through the bank or through MTN Mobile Money;



- After the payment of the applications fee, continue the application process after 10 minutes;
- Login through **Registered Users** on the right side of the **Student Portal** page by inserting your **reference number** and Pin;
- Proceed with the indicated steps leading to submission of your application.

#### IV. Guidelines for Payment

##### IV.1. Payment through UR Bank Account

Go to the nearest branch of Bank of Kigali (BK) with your reference number and pay the application fees via **Urubuto** University interface. *Please do not pay through BK Agents.*

##### IV.2. Payment through MTN Mobile Money

1. Dial \*775#
2. Select "University" in the menu
3. Select "Language"
4. Select "University of Rwanda"
5. Select "Pay"
6. Select "Have registration number" (registration number is your reference number)
7. Enter your registration number/reference number
8. Select the payment purpose-Applicants will have to select "application fees" and then "Undergraduate"
9. Enter amount to pay (RWF 5,000 for Rwanda and EAC applicants and RWF 6,000 for Non-EAC citizens)
10. Confirm your payment by selecting "Yes"
11. Dial \*182#, select 7 for "Ibyemezo bitaranozwa" then enter pin code to finalize your payment
12. Then go back to UR online system to proceed with your application process

#### V. Guidelines to candidates who previously made their applications but did not register

- Pay application fees using your reference number that was previously generated from UR online system
- Log in to application portal and proceed with your application process

#### VI. Applicants with Foreign qualifications and those with Local qualifications who completed High School before 2011

- For applicants with foreign qualifications, before applying, you should have obtained an equivalence of your certificates from the National Examination and School Inspection Authority (NESA)
- Then go to UR website and follow steps mentioned in Section III above to get a reference number



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- Fill in a special online application form available on UR website through the following link <http://registration.ur.ac.rw/applications/applicationformforinternationalapplicants2021-2022>. The form should be submitted online together with the following documents:
  1. Certified copy of your Advanced Senior Six (S6) certificate of Secondary Education
  2. Copy of your National ID card or valid passport
  3. Certified copy of your equivalence within the Rwandan system (only for applicants with foreign qualifications).

## VII. Support for Online Application

The list of UR technical support staff per Campus, with their contacts is published on the UR website ([www.ur.ac.rw](http://www.ur.ac.rw); under announcement portal).

Done at Kigali on January 31, 2022



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